



Legal/Best Practice



Skill Builder



Career Builder



Management and Supervisory – Discipline and Grievance

Course Code: CTO63

The course gives an understanding of the procedures to be followed when carrying out discipline or dealing with grievance, in line with HR best practice and employment law.

Course at a glance

- What the law requires
- The disciplinary interview
- The rights of appeal
- What is fair, unfair and constructive
- The cost of getting it wrong
- The grievance interview
- Differences between warnings
- The significance of note taking

	At Brandon Training Centre	On-site
Duration	2 days	2 days
Cost	£200 + VAT per day	£1,800 + VAT per trainer per day on-site
Minimum number of delegates	1 – attending an Open Course Booking	8
Maximum number of delegates	12	12
Certification	Brandon Training Certificate with Training ID Card. Records are available to view on-line	

Note: All pricing is based on Per Delegate rates unless otherwise indicated. For more information or to book a training date, please contact the Training Team on: 01179 718 555 or www.brandontraining.co.uk