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| Legal/Best Practice | |
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| Skill Builder | ✓ |
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| Career Builder | ✓ |
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Management and Supervisory – Introduction to Project Management

Course Code: CT075

This course is to help delegates develop the necessary skills to manage projects effectively, including knowledge of appropriate software.

Course at a glance

- Key terminology
- Project life-cycle identification
- Identifying constraints
- Roles and responsibilities in the project team
- Budgeting
- Project Manager key attributes
- Project objectives, outcomes and scope
- Work breakdown – who is doing what?
- Scheduling using Gantt charts
- Project success and lessons learned
- Course assessment and review

| | At Brandon Training Centre | On-site |
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| Duration | 2 days | 2 days |
| Cost | £200 + VAT per day | £1,800 + VAT per trainer per day on-site |
| Minimum number of delegates | 1 – attending an Open Course Booking | 8 |
| Maximum number of delegates | 12 | 12 |
| Certification | Brandon Training Certificate with Training ID Card. Records are available to view on-line | |

Note: All pricing is based on Per Delegate rates unless otherwise indicated. For more information or to book a training date, please contact the Training Team on: 01179 718 555 or www.brandontraining.co.uk