



Legal/Best Practice	<input type="checkbox"/>
Skill Builder	<input checked="" type="checkbox"/>
Career Builder	<input checked="" type="checkbox"/>



Management and Supervisory – Managing Performance

Course Code: CT067

This course teaches the key abilities and skills required to effectively manage a team's performance.

Course at a glance

- Performance management – process and pitfalls
- Identifying good performance
- Using job descriptions and competency frameworks
- Continuous assessment
- Effective questioning techniques
- Self-appraisal
- Role analysis
- Identifying performance measures
- Listening techniques
- Recognising positive outcomes for appraisee and appraiser
- Course assessment and review

	At Brandon Training Centre	On-site
Duration	2 days	2 days
Cost	£200 + VAT per day	£1,800 + VAT per trainer per day on-site
Minimum number of delegates	1 – attending an Open Course Booking	8
Maximum number of delegates	12	12
Certification	Brandon Training Certificate with Training ID Card. Records are available to view on-line	

Note: All pricing is based on Per Delegate rates unless otherwise indicated. For more information or to book a training date, please contact the Training Team on: 01179 718 555 or www.brandontraining.co.uk