



Legal/Best Practice	
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Skill Builder	✓
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Career Builder	✓
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# Management and Supervisory – Presentation Skills

**Course Code: CT073**

This course enables delegates to develop presentation skills, use presentation aids and build self-confidence for speaking to groups.

## Course at a glance

- Types of presentation
- Understanding your audience
- Aids to effective presentations
- What happens next?
- Identifying the key messages
- Matching the message to your audience
- Closing a presentation
- Course assessment and review

	At Brandon Training Centre	On-site
<b>Duration</b>	2 days	2 days
<b>Cost</b>	£200 + VAT per day	£1,800 + VAT per trainer per day on-site
<b>Minimum number of delegates</b>	1 – attending an Open Course Booking	8
<b>Maximum number of delegates</b>	12	12
<b>Certification</b>	Brandon Training Certificate with Training ID Card. Records are available to view on-line	

Note: All pricing is based on Per Delegate rates unless otherwise indicated. For more information or to book a training date, please contact the Training Team on: 01179 718 555 or [www.brandontraining.co.uk](http://www.brandontraining.co.uk)